

Parent's Handbook



Awana

Approved Workmen Are Not Ashamed... 2 Timothy 2: 15

2017 - 2018

北區基督徒會堂

Chinese Church in Christ, North Valley

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Dear Awana Parents,

Thank you for sending your child to our Awana Club here at Chinese Church In Christ, North valley (CCIC.NV). We want to thank you for blessing us with the opportunity to minister to your children, and in turn, to your family as well.

We hope you take the time to read this entire parent handbook. This manual is designed for you and your clubber. Please share this with them and keep it handy to reference throughout the entire year. In this manual, you will find information on the activities, policies, and procedures. This manual will keep you up to date and informed on the Awana Club at CCIC NV.

We pray your experience with Awana will be a positive one. Should you have any questions which are not addressed in this handbook, please feel free to contact your child's leader or any member of the leadership team at any time.

Thank You,

CCIC NV. Awana Leaders



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About Awana

We are glad to have your children joined our Awana Clubs and we are excited to begin the journey of experiencing God's blessings with you and your children through all the activities this upcoming year in Awana Clubs.

Awana is an internationally-recognized and respected youth program. Our club here at CCIC.NV is just one of over 10,000 more clubs around the world where young people gather together for Bible teaching, memorization, fun games, and singing. The Awana program gets its name from II Timothy 2:15, where Christians are told that Approved Workmen Are Not Ashamed. The two main goals of Awana are to reach boys and girls with the gospel of Christ and train them to serve Him.

Ministering to your children to get to know God, to love God and to serve God is the goal of our Awana Ministry.

For more information on the **Awana** program, visit <http://www.Awana.org>

For more information about CCIC NV, visit <http://www.ccicnv.org/children-awana.html>



Awana Groups

Clubbers will be assigned into a group during the first meeting

Cubbies	3- to 5-year-old
Sparks	Kindergarten - 2nd grade
T&T (Truth & Training)	3rd - 6th grade

Awana Schedule

Club meets from 7:30pm to 9:30 pm on Friday nights. Punctuality is required.

	Cubbies (3 – 5 years old)
7:30pm-8:00pm	Activity Time
8:00pm-8:30pm	Story Time
8:30pm-9:00pm	Handbook Time
9:00pm-9:30pm	Game Time

	Sparks (K to 2nd Grade)	T&T (3rd - 6th Grade)
7:30pm-7:40pm	Flag Ceremony	Flag Ceremony
7:40pm-8:15pm	Small Group Time	Small Group Time
8:15pm-8:55pm	Game Time	Big Group Time
8:55pm-9:30pm	Big Group Time	Game Time

Cost Factors

	Registration	Uniform	Handbook
Cubbies	\$55	\$12	\$12
Sparks	\$55	\$12	\$11
T&T	\$55	\$18	\$10

**** If there are financial difficulties, please contact the Awana Commander for assistance.**

Awana Award

The following awards will be presented to the eligible clubbers at the end of Awana year

Cubbies	Cubbie Bear, Blue Ribbon	Completion of handbook
Sparks	Sparks First Book Award	Completion of First book
	Sparks Second Book Award	Completions of Second book
	Sparky Award Plaque	Completions of all three Sparks handbooks

T&T	Alpha Award	Completion of one Handbook
	Excellence Award	Completions of two Handbooks
	Challenge Award	Completions of three Handbooks
	Timothy Award	Completions of all four T&T Handbooks

*** Additional award pin or emblem might be presented to kids once they pass one handbook session each week. The pin or emblems can be attached to their uniform. Please check the last page of handbook for more details.*

Awana Credit & Awana Store

Awana Credit are earned by clubbers during “Handbook Time”, kids can use credit to exchange for gift items during the Awana Store night which will be held few times throughout the year. At no time will Credit be taken away from a clubber. Once earned, they belong to the clubber until spent at the Awana Store. Using the credit, clubbers may “buy” presents for themselves or others for birthdays, Christmas, etc. It is a great way to teach saving and giving to the clubbers, is one of positive way to motivate kids to participate in Awana program.

Clubbers can earn Awana Credit in each club meeting by:

- Arrive on time with complete uniform – 1 point
- Bring their handbook and bible – 1 point
- Bring the dues – 1 point
- Memorize handbook bible verses – 1 point
- Have parent sign their handbook – 1 point
- Attend Sunday worship or Sunday school – 1 point
- Invite friends to Church or help others – 1 point

Uniforms...

Wearing Awana uniform is a way to build up the unity and show their respect to the Awana Clubs Spirit. Please purchase the uniform as soon as your children have completed the requirements for membership. Please wear the complete uniform each week and attach the handbook awards to it promptly when your children obtain them.

Dues...

Dues for Awana Clubs are a dollar (\$1) per week. Part of the dues will be used to support the Local Awana Missionary, rest of dues are used to help pay for Awana awards and also to train clubbers with responsibility. Clubbers should turn in their dues to their leaders in Handbook Time.

Parent Expectations

As parents, you play a very important role in your child's progress. There are a few guidelines that the parents and clubbers should aware and follow. This will ensure your kids to enjoy the club, as well as to help the program run smoothly.

You are encouraged to:

- Help your child memorize one or two sections of the handbook every week at home and initial it upon completion.
- Have your child relay to you what he/she has memorized or learned and put your initial at the bottom of each section
- Help your child invite friends to come to church
- Know the award system and its rules.
- Celebrate your child's achievement
- Make AWNA a Priority!
 - Set aside enough time to help him/her learn sections.
 - Provide on-time transportation to club.

- o Encourage your clubber to participate in all activities.
- o Work with your child's leader on how you can participate and volunteer in the club, including be assistant leader, or bring snack etc..

Clubber Expectations

Be on time

Club begins at 7:30 PM. Arrive before 7:20PM

Be prepared

Bring Handbook, Bible, pencil and completed homework if any. Also wear comfortable clothing and sneakers in order to participate in the activities held on a typical evening. Clubbers are required to wear their **Awana** uniform to each club meeting.

Be respectful

Clubbers are expected to listen and follow their leader's directions.

Be friendly

We want to encourage the children to seek to help one another and work as a team.

Be cooperative

Rules are necessary for a smooth running club. **Awana** uses the 5-count and 3-count method.

- **5-Count (group)** – by the time the leader counts to five, clubbers should be in their place and quiet.
- **3-Count (individuals)** – when a clubber misbehaves they will be given a warning by their leader.
 - o **1st Warning** Conversation with their leader
 - o **2nd Warning** Time-out from the activity
 - o **3rd Warning** Conversation with the Commander and parents will be called to pick-up their clubber

Leader Expectations

“Kids matter to God”. The following may give you some insight into the type of leadership we strive for in our ministry.

- A leader must have a personal relationship with Jesus Christ.
- A leader must have a desire to work with and a compassion for children.
- We expect our leaders to be on time.
- We expect our leaders to be examples.

- We expect our leaders to follow the rules and wear their uniforms.
- We expect our leaders to display a proper attitude and sportsmanship
- We expect our leaders to pray for our Club on a regular basis.
- We expect our leaders to realize **Awana** is not just a program, but a ministry of the church and a place of service to God.

Safety

Permission Forms and Contact Information

Parents or guardians will be asked to provide current contact information so that we might be able to contact you in the event of an emergency, to provide kid's current medical conditions if any. That form will also contain a place for you to grant permission for your child to participate in the Awana clubs activities, including game/play time.

Wellness Policy

Child should stay at home if he/she has a contagious disease or is not feeling well. Please use the same respect you would want others to show you and your family before bringing kids to Club.

Footwear

Due to the nature of game time activities, clubbers should wear sneakers to all club meetings and activities.

2017-2018 Awana Calendar

9/8/17	1st Day Awana (Kindergarten Parents' Orientation)
9/15/17	Awana
9/22/17	Awana
9/29/17	Awana
10/6/17	Awana - (Mini Awana Store)
10/13/17	Awana
10/20/17	Awana
10/27/17	Awana - (ThemeNight: Harvest Festival)
11/3/17	Awana
11/10/17	Awana
11/17/17	Awana - (ThemeNight: Give Thanks)
11/24/17	Winter Retreat/ NO AWANA
12/1/17	Awana
12/8/17	Awana
12/15/17	Awana - 1st Awana Store - (ThemeNight: Xmas)
12/22/17	Winter break/ NO AWANA
12/29/17	Winter break/ NO AWANA
1/5/18	Awana
1/12/18	Awana
1/19/18	Awana - (ThemeNight: Making Derby Car Night)
1/26/18	Awana - (ThemeNight: Grand Prix Event)
2/2/18	Awana
2/9/18	Movie Night /Church Annual Meeting
2/16/18	Chinese New Year / NO AWANA

2/23/18	Awana
3/2/18	Awana
3/9/18	Awana
3/16/18	Awana - (ThemeNight)
3/23/18	Awana
3/30/18	Awana Good Friday Worship
4/6/18	Awana - (Mini Awana Store)
4/13/18	Awana
4/20/18	Awana - (ThemeNight)
4/27/18	Awana Mission Night (Missionary sharing)
5/4/18	Awana
5/11/18	Awana (Registration for 2018-2019 begins)
5/18/18	Awana
5/25/18	Memorial Day Long Weekend/ NO AWANA
6/1/18	Awana
6/8/18	* Award Night + Awana Store

Awana Clubs

